



## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

**Job title:** Country Economist Jordan

**Department/Division:** International Growth Centre **Accountable to:** Country Director

### Job Summary

The International Growth Centre (IGC) works with policymakers in developing countries to promote inclusive and sustainable growth through pathbreaking research. We are a global research centre with a network of world-leading researchers and in-country teams and initiatives working across Africa, South Asia, and the Middle East. Based at LSE and in partnership with the University of Oxford, Addis Ababa University (AAU) and the Lahore University of Management Sciences (LUMS), we are majority funded by the UK Foreign, Commonwealth and Development Office (FCDO). We work to improve the productivity of people and firms as the key driver of sustainable economic development.

The IGC has embedded Country Economists in its partner countries which currently include Bangladesh, Ethiopia, India, Jordan, Mozambique, Pakistan, Sierra Leone and Zambia, as well as Flexible Engagement programmes including the Caribbean, Tanzania, Nepal and South Africa.

Country Economists represent the IGC locally and work under the leadership of the Country Director and Lead Academic (the “country leadership team”). They implement the country strategy and form the link between key local policy makers in government, civil society and the private sector and global researchers. Their core responsibilities include:

- Supporting the implementation of the country strategy under the direction of the country leadership team, ensuring activities respond to country priorities and policy demand;
- Building and maintaining strong relationships with policymakers, government stakeholders, researchers, development partners and other key local stakeholders;
- Producing analytical policy outputs, including policy research papers, policy briefs, blogs and other written products, under the supervision of the country leadership team;
- Supporting the development, facilitation and management of research projects, including identifying policy-relevant research opportunities and, where appropriate, contributing as a researcher;
- Identifying opportunities for policy influence and communicating relevant research findings to policymakers, NGOs, donors, the private sector and other stakeholders through written outputs, meetings, events and traditional and social media; and



- Contributing to programme management, reporting and evaluation in collaboration with the IGC Hub, including supporting monitoring of country activities and the ongoing assessment of programme impact.

### **Duties and Responsibilities**

1. Work with the country leadership team to implement the Country Programme strategy, monitor that activities remain aligned with the strategy and periodically review progress.
2. Build and support relationships with local stakeholders, including government authorities, multilateral and bilateral partners, including FCDO, private sector stakeholders, civil society, universities, think tanks and media. This will involve identifying policy demands and research gaps ex ante and maximising the impact of IGC research ex post.
3. Write analytical policy research papers (often with senior co-PIs), policy briefs, and blogs under the supervision of the country leadership team; these typically involve economic analysis using local data embedded in a global literature framework and respond to policy maker demand.
4. Conduct high-quality in-house economic analysis in response to policy questions identified by government partners, including cost-benefit analysis, econometric analysis, policy diagnostics and data illustrations.
5. Proactively develop new research projects to respond to demand for policy analysis and to fill knowledge and research gaps in line with the country strategy and to identify opportunities and vehicles for supporting policy formation by providing evidence and analysis. This will involve reviewing projects at entry as part of the country team review, identifying and contacting appropriate researchers and developing sources of relevant data, as well as working with the IGC Hub to ensure that research proposals are developed according to IGC Guidelines.
6. Manage research projects by monitoring delivery, ensuring outputs are received on time and meet quality expectations, reviewing outputs for sign-off by the country leadership team and IGC Hub, and providing regular updates on country/research projects.
7. Identify opportunities for policy influence and coordinate communication of research outcomes, working with the country leadership team and IGC Hub. This includes contributing to policy briefs, research and synthesis papers, newspaper articles and blogs, organising local or regional dissemination events, and supporting online dissemination through the IGC website.
8. Facilitate communication between Country Directors, Lead Academics and IGC Hub colleagues to ensure the integration of country-relevant policy priorities and the IGC research agenda in the context of the evolving country situation.
9. Support monitoring, evaluation, reporting and programme management for the country programme, including producing regular reports on research and policy developments, tracking the impact of engagements, contributing to in-depth case studies, drafting work plans and terms of reference, managing budgets and forecasts, ensuring value for money, using SPEAR for project management and impact reporting, and overseeing data quality for assigned areas.
10. On a needs basis, manage programme operations, compliance and reporting, including maintaining accurate programme information, contributing to annual returns and other compliance requirements, tracking day-to-day expenditure, processing invoices and receipts, and liaising with relevant IGC Hub colleagues.



11. Manage country communications activities as needed, including events, publications and digital content, using Hub-provided tools, processes and guidance

**Flexibility**

To deliver services effectively, a degree of flexibility may be required in the duties performed in order to meet the exigencies of service. Job roles may also naturally develop over time and ongoing substantial changes to a role will be discussed between line managers and their staff, with job descriptions updated as and when appropriate.

**Equity, Diversity and Inclusion (EDI)**

LSE is committed to building a diverse, equitable and truly inclusive university. All posts (and post holders) will seek to ensure diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, nationality, ethnic or national origin, religion or belief, sex and sexual orientation, or social and economic background.

**Ethics Code**

Posts (and post holders) are assumed to have a responsibility to act in accordance with the School's Ethics Code and to promote the principles and values that the Code enshrines. The Ethics Code clearly states that the whole LSE community, including all staff, students, and governors of LSE, are expected to act in accordance with the principles which are set out in the Code. As such you are required to read and familiarise yourself with it. The School's Effective Behaviours Framework is designed to support this Code. It sets out examples for the six behaviours that all staff are expected to demonstrate, these can be found on the following link: [click here](#)

**Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.