

**Memorandum of Understanding**

**between**

**[*Partner*]**

**and**

**The London School of Economics and Political Science  
(LSE)**

**concerning**

**The International Growth Centre (IGC)**

**[*date*]**

This Memorandum of Understanding (**MOU**) is entered into this [*day, month, year*] by and between:

**[Partner]** (hereinafter referred to as "**[abbreviated name]**");

**and**

**The London School of Economics and Political Science (concerning the International Growth Centre (IGC))**, a charity incorporated in England as a company limited by guarantee under the Companies Act and having its registered office at Houghton Street, London, WC2A 2AE (hereinafter referred to as "**the IGC**");

Each of [*Partner*] and the IGC shall be individually referred to as "**Party**" and collectively as "**Parties**".

This MOU is to form a collaboration to carry out research and policy analysis on development and implementation of policies supporting the role of productive firms, functioning cities, access to energy and state effectiveness (as outlined in the proposed areas of research) in the growth of **INSERT COUNTRY**.

**WHEREAS**

- A. [*Partner*] is engaged in the business of [*outline activities*].
- B. The IGC is a research organisation working with [*government entity/company, where relevant*] for purposes of research, testing, evaluation and related research activities.

**NOW, THEREFORE**, the Parties hereby agree as follows:

1. The IGC is a joint initiative of the London School of Economics and Political Science (LSE) and the University of Oxford, and is funded primarily by the United Kingdom's Department for International Development (DFID). The IGC aims to generate new research and evidence-based analysis to underpin the development and implementation of policies supporting long-run inclusive growth. The IGC seeks to fill knowledge gaps through policy relevant research and to support capacity building and strengthening of policy research in [*partner*].
2. [*Partner*] is an important partner of the IGC in **INSERT COUNTRY** and will provide support for the development of the IGC **INSERT COUNTRY** programme.
3. The central objectives of IGC **INSERT COUNTRY** are as follows:
  - a. To produce demand-led economic analysis and research outputs that strengthen the evidence base for policy making relevant to **INSERT COUNTRY**'s economic development;

- b. To respond to specific government demands for timely policy analysis and support with high-level advice from experienced international and local practitioners and researchers;
    - c. To forge collaborative research partnerships with individuals and institutions in **INSERT COUNTRY** for the purpose of carrying out research and policy analysis; and
    - d. To help strengthen the capacity of **INSERT COUNTRY**'s policymakers, policy-oriented government units and policy research institutions through collaborative research and the exchange of ideas.
4. The preceding goals and objectives will be achieved through the following working principles:
  - a. Programme activities should respond to priorities established by key stakeholders, including government, civil society and the business community, and build on existing efforts and institutions;
  - b. Programme activities will, to the maximum extent possible, be implemented in collaboration with national partner institutions to ensure relevance and enhance capacity; and
  - c. The IGC will put in place a country office at [*office location*] for the purposes of programme management, networking, coordination and dissemination.
5. The [*partner*] and the IGC will work together to achieve the programme principles. The collaboration between the [*partner*] and the IGC shall consist of general support for IGC **INSERT COUNTRY**, and the roles and responsibilities of the two institutions in carrying out their collaboration will be as follows:

The [*partner*] will:

- a. Be the IGC's focal point in the Government and the interlocutory body for IGC **INSERT COUNTRY**;
- b. Express the policy and research interests of the **INSERT COUNTRY**'s Government;
- c. Advise the IGC on ways to bring research to the attention of the **INSERT COUNTRY** Government and its agencies, and assist where possible;
- d. Provide feedback to IGC **INSERT COUNTRY** regarding the relevance and quality of outputs; and

- e. Be open to hosting IGC-sponsored teams at [*partner*] for defined periods of time where mutually agreed for specific projects, including IGC-sponsored teams of research assistants from overseas universities.

The IGC will:

- f. Design and conduct economic analysis and research to fill key policy-related knowledge gaps and respond to strategic policy priorities of [*partner*] and, potentially, other national stakeholders in the **INSERT COUNTRY** Government where mutually desirable;
  - g. Oversee and manage an international team to work with [*partner*], other local partner institutions and national policymakers and researchers;
  - h. Where appropriate, arrange for the long-term residence of IGC network members to conduct research in **INSERT COUNTRY**;
  - i. Recruit and manage a policy-oriented research programme in partnership with [*partner*];
  - j. Disseminate research findings and policy outputs in collaboration with **INSERT COUNTRY** partners and promote open discussion through print media, website, seminars, workshops and conferences; and
  - k. Be responsible for all research expenses that are related to the proposed research studies for both [*partner*] staff and IGC research members working on the projects.
6. The IGC and [*partner*] may hold meetings as deemed necessary to review implementation and progress of the IGC **INSERT COUNTRY** programme as well as to discuss outputs.
7. The Parties have appointed [*partner representative*] and IGC **INSERT COUNTRY** Country Director as persons to be principal point of contact between them to monitor compliance with this MOU and to ensure the efficiency and effectiveness of the coordination of collaborative research between the Parties. Either Party may change its principal point of contact by giving written notice to the other Party.
8. IGC, in consultation with [*partner*] will freely disseminate all relevant publications and policy and research outputs. IGC shall also maintain an active website in which open access to programme outputs and appropriate data shall be maintained.

9. Neither party shall make any public announcement about this MOU, or use the other Party's name in any publicity about this MOU, without the prior written approval of the other Party, except as required by law or as specifically stated in this MOU.
10. The term of this MOU shall be for a period of [xx (x)] years from the date of last signing. Either Party may terminate the MOU by giving three (3) months written notice of the desire to terminate the MOU.
11. Any changes, modifications, or amendments to this MOU shall be made only by mutual agreement in writing between the Parties hereto and such changes, modification, or amendments shall become an integral part of this MOU.
12. This MOU shall be governed by the laws of the Republic of **INSERT COUNTRY**.
13. In the event of any dispute or difference between the Parties in respect of or concerning or connected with the interpretation or implementation of this MOU or arising out of this MOU, such dispute or difference shall be resolved mutually between the Parties. If this is unsuccessful, the dispute or difference shall be referred to arbitration by 3 (three) arbitrators, 1 (one) arbitrator to be appointed by each of the disputing Parties; and the third arbitrator to be appointed by the two arbitrators so appointed, in accordance with the [*relevant arbitration law of country where project is being undertaken*], or any modification or amendment thereof. The arbitration shall be held in [*location of arbitration*]. The decision of such arbitration shall be binding and conclusive upon the Parties and may be enforced in any court of competent jurisdiction. Nothing in this MOU shall prevent either Party from referring a dispute arising under this MOU to a court of competent jurisdiction for injunctive relief or any other remedy.
14. Any notice or request required or permitted to be given under this MOU shall be in writing and shall be given at each Party's address set out below or as amended from time to time by notice to the other Party. Email shall be an acceptable mode of communication.

**For [partner]:**

*[Designated person and address details]*

**For Recipient:**

Andrew Webb  
School Secretary  
Governance, Legal and Policy, Room 1KW.3.01I  
London School of Economics and Political Science  
Houghton Street  
London, WC2A 2AE  
United Kingdom

**IN WITNESS WHEREOF, this MOU shall be executed by the Parties through a duly authorised representative and shall be effective as at the date of last signing.**

For **[partner]**

For **London School of Economics and Political Science (LSE)**

Signed:

Signed:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Witness to [partner] signature:**

**Witness to LSE signature:**

Signed:

Signed:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

