



**International
Growth Centre**

International Growth Centre
London School of Economics and Political Science
Houghton Street | London WC2 2AE
United Kingdom

www.theigc.org | @The_IGC

Job Description – IGC and VoxDev Copy Editor

Hourly Paid, Part-time (1-3 days per week), compatible with studies.

Term: September 2020 – September 2021

Salary: Daily rate of £130/day

The International Growth Centre (IGC) aims to promote sustainable growth in developing countries by providing demand-led policy advice based on frontier economic research. The IGC directs a global network of leading researchers and in-country teams in Africa and South Asia. It produces various publications including growth briefs, policy briefs, policy notes and reports on a plethora of topics. To further disseminate its research, IGC hosts the IGC blog and, in collaboration with CEPR and PEDL, VoxDev.

VoxDev (voxdev.org), launched in June 2017, is a platform for crisp, credible and accessible analysis of policy-relevant development issues. The Editorial Board consists of Tavneet Suri, Robin Burgess, Chang-Tai Hsieh, Rema Hanna, and Chris Woodruff. Expert contributors provide insightful commentary, analysis, and evidence on a wide range of policy challenges in formats that are accessible to a wide audience interested in development.

The IGC blog (theigc.org/blog) is a popular economic and policy blog that discusses global economic events and IGC's cutting-edge development economics research from around the world. The blog is a platform designed to reach and engage interested audiences in frontier development ideas and interventions.

In the last year, both VoxDev and the IGC Blog have grown at rapid paces with increases in both readership and contributions. Further, the IGC has set up various new initiatives resulting in increased number of IGC publications. To support this momentum, we are looking to hire a part-time copy editor who will be expected to provide both editorial and writing support across a range of projects.

The role is anticipated to be part-time (1-3 days a week with flexibility to accommodate any conflicting academic deadlines).

Main Duties and Responsibilities:

- Review and edit submissions for VoxDev and the IGC blog.
- Review and edit IGC publications.
- Translate and communicate complex research techniques and economic ideas to non-technical audiences, ensuring all content is accessible to wide-ranging audiences without an economics background.
- Study, understand and consistently apply VoxDev and the IGC style guidelines to all publications, blogs and articles for VoxDev and the IGC.
- Ensure all publications are of high quality and meet the IGC's standards for publication, particularly with respect to academic rigour and research quality.
- Support the work of the Chief Copy Editor of VoxDev and the IGC Managing Editor.
- Upload articles on the IGC blog using WordPress.

To deliver services effectively, a degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to above.

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The IGC is Directed by the London School of Economics and Political Science (LSE) and the University of Oxford. The LSE is a charity and is incorporated in England as a company limited by guaranteed under the Companies Act (Reg. 70527).

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Key required skills for the role are:

- A completed or on-going post-graduate degree in Economics is strongly encouraged
- Excellent written skills in English
- Previous experience of writing blogs or articles particularly aimed at non-technical policy audiences
- Attention to detail and ability to work to tight deadlines
- Interest in development economics

Desirable, but not required, skills for this role are:

- Experience uploading website content using Wordpress or other web platforms.

The post holder would be expected to work remotely.

We value diversity and wish to promote equality at all levels.

If you are interested in being considered for this role, please submit:

1. Your CV

2. A one-page supporting statement detailing your motivation and suitability for the position to N.Sharma14@lse.ac.uk by Sunday 20 September 2020. Applicants are also encouraged to submit a writing sample, preferably an article in the realm of research and public policy, but it is not mandatory.

An editing test will be part of the interview process for shortlisted candidates.

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