Person Specification

This form lists the essential and desirable requirements needed in order to do the job.

Applicants will be shortlisted **solely** on the extent to which they meet these requirements.

Job title: Ideas for India Managing Editor	Ref no:

Department/Division: International Growth Centre

Criteria	Evidence	E/D
Knowledge and experience	Possession of a Master's degree in economics, public policy/administration, or international development.	E
	Experience in relevant editorial responsibilities, including commissioning and editing publications and/or producing web content, preferably in the international development or academic sectors.	E
	Track record of writing high-impact and engaging reports, briefings, and blogs.	E
	Demonstrated understanding of policy-relevant development or economic research, including the ability to identify policy implications from research.	E
	Experience of using social media to drive policy engagement.	D
	Experience of web management, with platforms such as Drupal and Wordpress.	D
	Experience of commissioning and developing infographics, data visualisation, and video.	D
	Experience of working closely with researchers and colleagues in remote locations and from different cultures.	D
Communication	Evidence of excellent written and oral communication skills, particularly of explaining complex technical information to non-specialist audiences.	E

	Evidence of advanced editorial skills, including working closely with a range of authors including academics and/or policymakers.	E
	Experience in training and supporting other non-specialists to increase their skill level.	D
Teamwork and motivation	Dynamic and entrepreneurial approach.	E
	Demonstrated ability to work as part of a team, including line management experience, preferably in a developing country multi-cultural context.	E
Liaison and Networking	Demonstrated ability to build strong relationships and gain respect from top researchers and policymakers, persuading them to contribute content.	E
	Ability to contribute to networking by identifying key people to foster working relationships with.	E
Planning and organisation	Demonstrated ability to plan and organise own workload in order to consistently meet deadlines, often under pressure.	E
	Self-starter and the ability to work independently and with minimum supervision in challenging environments.	E
	Evidence of attending to detail while producing high-quality work within deadlines.	E

E – Essential: Requirements without which the job could not be done.
D – Desirable: Requirements that would enable the candidate to perform the job well.