

Research and Policy Assistant

Appointment with the International Growth Centre (IGC)

About IGC: The [International Growth Centre](#) (IGC) works with policymakers in developing countries to promote inclusive and sustainable growth through pathbreaking research. The IGC is a global research centre with a network of world-leading researchers and a set of country teams across Africa, South Asia, and the Middle East. Based at LSE and in partnership with the University of Oxford, the IGC is majority funded by the UK Foreign, Commonwealth and Development Office (FCDO).

Tax for Growth (T4G)

T4G is IGC's most recently constituted policy initiative focused on taxation as a driver for growth in developing countries. T4G supports tax administrators and policymakers in developing countries with evidence-based research and data-driven solutions to develop effective approaches to make taxation work for development. The initiative uses a collaborative and demand-driven approach to address priorities and help alleviate the constraints faced by policymakers in developing countries.

The role

T4G is looking for a part-time Research Assistant to support its research and policy portfolio in Tanzania. The position is particularly suitable for current or recent economics and/or public policy students who wish to gain expertise in policy-focused economic analysis through a flexible role and would like to go on to do a PhD in development economics or a related field.

Main responsibilities:

- Undertake literature reviews, both independently and in conjunction with researchers on topics such as : taxation, digitization and the use of technology for domestic revenue mobilisation in developing countries.
- Draft policy briefs, presentations, and other written outputs that communicate evidence and data in a clear and concise manner.
- Provide project and programme management support for the research team based in Tanzania.
- Assist with organising regional events on the thematic area of tax.
- Contribute to economic policy analysis on key policy questions.
- Undertake basic data analysis, including preparing data for analysis.

Qualifications and Skills:

- Must have a bachelor's degree in economics, public policy, or a closely related discipline with some training in economics. Students currently enrolled in or recently graduated with a master's degree in similar disciplines would be preferred.
- Excellent written and oral communication skills, especially the ability to convert economic research into clear policy guidance.
- An interest in using research and data to support public policy in Tanzania.
- Demonstrated ability to work with data, use data visualisation tools would be an added advantage.

Location: 32 Lincoln's Inn Fields, LSE. Flexible working hours with the option of remote working.

Length of commitment: The commitment is anticipated for approximately 20 hours per week for at least 3 months, starting no later than 16th May, 2022. The exact number of hours will be agreed in conjunction with the successful applicant and might evolve depending on the scope of work.

Salary: Approximately between £17 and £20 per hour including holiday pay.

How to apply: Applications will be reviewed on a rolling basis. Please submit your applications in PDF format to tanzania@theigc.org with the subject title "Tanzania Research and Policy Support Assistant":

- (a) a CV (no longer than two pages) and
- (b) a short cover letter (clearly highlighting how you meet the criteria above using examples of your skills and experience, in no longer than 1-page)

Please note, due to the high expected volume of applications, we will be unable to confirm the receipt or outcome of the application for unsuccessful candidates. We will be interviewing short-listed candidates over Zoom. There might be a writing test as part of the interview process. If you have any questions about the position, please reach out to Twivwe Siwale twivwe.siwale@theigc.org.

Unfortunately, we will not be able to sponsor candidates for a visa for this role.

To find out more about the International Growth Centre, please go to www.theigc.org